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Berhan Bank S.C.

\_\_\_\_\_/Department/Branch

Local Account No. \_\_\_\_\_

Customer No. \_\_\_\_\_

Date: \_\_\_\_\_

### Non Residence account opening Form

1) Name of Organization \_\_\_\_\_

2) Type of NR Accounts ☐ NR-FCY ☐ NR-T ☐ NR-NT

3) Type of foreign Currency for NR-FCY Account ☐ USD ☐ Euro ☐ GBP

4) Legal status Sole proprietorship ☐ PLC ☐ S.C ☐ NGO Others (Specify) \_\_\_\_\_

5) Organization Establishment Date \_\_\_\_\_ Country of Establishment \_\_\_\_\_

Registration No. \_\_\_\_\_ Trade License/Certificate No. \_\_\_\_\_ Trade License/Certificate

Issued by \_\_\_\_\_ TIN no. \_\_\_\_\_ purpose of the account \_\_\_\_\_

6) Authority for Signature ☐ Singly ☐ Either to sign ☐ Any two to sign ☐ Any three to sign

☐ All to sign Others \_\_\_\_\_

7). Address/City \_\_\_\_\_ SubCity \_\_\_\_\_ Woreda \_\_\_\_\_ House No. \_\_\_\_\_

Building Name \_\_\_\_\_ Office.No/. \_\_\_\_\_ Office Phone: \_\_\_\_\_ Fax

No. \_\_\_\_\_ P.O.Box \_\_\_\_\_ Email: \_\_\_\_\_

8) Organizational activity ☐ Manufacturing ☐ Service sector ☐ Construction ☐ Agriculture

☐ Consultancy ☐ NGO others please specify \_\_\_\_\_

9) Source of Foreign currency Inflow ☐ Owen capital ☐ Shareholders ☐ Donation

others (specify) \_\_\_\_\_

10) Expected Average Monthly Foreign currency Inflow: <5,000.00\$ 5,000.00-20,000.00\$ 20,000.00-

☐ 50,000.00\$ 50,000.00-150,000.00\$ 150,000.00-500,000.00\$ >500,000.00\$

11) Expected Average Monthly Foreign currency Outflow: <5,000.00\$ 5,000.00-20,000.00\$

☐ 20,000.00-50,000.00\$ ☐ 50,000.00-150,000.00\$ ☐ 150,000.00-500,000.00\$ ☐ >500,000.00\$

Applicant's Signature: \_\_\_\_\_

It is important that you complete this application form in full and sign as required.

Missing information may cause a dela



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12) List of shareholders (for business entities  $\geq 10\%$  Ownership)

S.N	Name	Nationality	Residence Address	Owneship %age
1				
2				
3				
4				

13) Main Economic partners in foreign currency sources

S.N	Name	Nationality	Country & Address	Relationship Types
1				
2				
3				
4				

**Customer`s agreement in Operating the Account**

- The information provided in this form and in any other document(s) provided to the Bank is true, accurate and complete.
- I/ we have agreed to be bound by any additional terms and conditions governing any facilities, products and/or services offered by the Bank and or National Bank of Ethiopia as we may apply for and/or utilize from time to time.
- Others with respect of National Bank of Ethiopia recent Directives and Berhan Bank SC. procedures, rules and regulations that may, from time to time, are issued by the bank and National Bank of Ethiopia.
- Any misstatement (incorrect balance) under monthly bank statement shall be reported to the bank with in fifteen days of the next month.
- Legal documents like trade license or certificate, etc. shall be presented to the bank yearly basis or upon renewal.

**Applicant's Signature:** \_\_\_\_\_

**It is important that you complete this application form in full and sign as required.**

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- Any changes or amendment like the organization articles & memorandum of association, signatory and physical address shall be presented to the Bank immediately.
- Crediting in NR account shall only be earning from initial investment and/or capital expansion and/or related inflow as per the Directives of National Bank of Ethiopia.
- Not allowed despositing in NR account earning from export of goods and service
- Not allowed despositing local currency (ETB) to NR account unless approved by NBE.
- Not allowed withdrawing foreign currency cash without getteing the bank's written authorizatin
- The account holder/principal and/or the agent shall present by letter or electronic system for cancellation of the power of attorney to the bank before or at the time of the power of authorney cancelled by the pertinet authority.
- The bank may not accept the power of authory if the account holder/ principal signature under power of authorny is differ with the account holder signature given to the bank to operate the account.
- The bank may request account holder(s) confirmation through letter or other electonic system in addtion to the legal power of authorney presented to the bank during the operating of the account or at any time.
- Payment instructions shall not be issued before providing sufficient fund in the account. In case of loss of cheque books, the customer has to notify the bank in writing letter immidiatlly, the customer must ascertain and verify the accuracy of the number of cheques at the counter.
- Account to account transfer shall take place physical precense of the account owner with valid ID.

14) Remarks: \_\_\_\_\_

15) Person/s applied to open Non Residence account

Full	Position
1. _____	_____
2. _____	_____

**For office use only**

NR A/C No. \_\_\_\_\_ Account Opened by \_\_\_\_\_

Approved by \_\_\_\_\_ - Checked by (Internal Auditor) \_\_\_\_\_

**It is important that you complete this application form in full and sign as required.**

**Missing information may cause a dela**