



ብርሃን ባንክ አ.ማ.
Berhan Bank S.C.

መምሪያ/ቅርንጫፍ/Department/Branch _____ የብርሃን ባንክ ቁጥር/ Local Account No _____
የደንበኛ መ/ቁጥር/Custoemr No. _____
ቀን/Date _____

የሪቴንሽን ሂሳብ መክፈቻ ቅጽ (በግለሰብ የሚከፈት)
Retention Account Opening Form (For Non-Licensed Individual only)

- 1) የሚከፈተው የውጭ ምንዛሪ ዓይነት/Type of Foreign Currency ዶላር/USD ዩሮ/ Euro ፓውንድ/ GBP
- 2) Full Name of Applicant /የአመልካች ሙሉ ስም/ _____
- 3) Mother's Full Name (የእናት ሙሉ ስም) _____
- 4). Address/አድራሻ:- ከተማ/City _____ ክ/ከተማ/SubCity _____ ወረዳ/Woreda _____
የቤትቁ./HousNo. _____ ሞባይል ቁጥር Mobile no. _____ ኢሜይል/Email: _____
- 5) የመታወቂያ መረጃ/ Valid ID Details: የመታወቂያ ቁጥር/ID/Passport No. _____ የተሰጠበት ቦታ/place of Issue _____
የሰጠው ባለስልጣን/ Issueing Authority _____ የተሰጠበት ቀን/ Date of Issue _____
የሚያበቃበት ጊዜ/Expiry Date _____
- 6) የውጭ ምንዛሪ ገቢ ምንጭ/Source of Foreign currency Inflow ☐ እርዳታ/Donation ☐ ስጦታ/Gift ከሀዋላ/Remittance
☐ ከአገልግሎት ክፍያ/Service Export ሌላ/others (specify) _____
- 7) የውጭ ምንዛሪ ወርሃዊ ገቢ በዶላር ወይም በዩሮ/Expected Average Monthly Foreign currency Inflow ☐ <5,000.00\$
☐ 5,000.00-20,000.00\$ ☐ 20,000.00-50,000.00\$ ☐ 50,000.00-150,000.00\$ ☐ 150,000.00-500,000.00\$
☐ >500,000.00\$
- 8) የውጭ ምንዛሪ ወርሃዊ ወጪ በዶላር ወይም በዩሮ/ Expected Average Monthly Foreign currency Outflow:
☐ <5,000.00\$ ☐ 5,000.00-20,000.00 ☐ 20,000.00-50,000.00\$ ☐ 50,000.00-150,000.00\$
☐ 150,000.00-500,000.00\$ ☐ >500,000.00\$
- 9) የተከፈተበት ምክንያት/ Account Purpose ☐ ለገቢ ንግድ/Import Trade ☐ ለአገልግሎት ክፍያ/Service payment
☐ ለጉዞ ወጪ/Travel expense ሌላ/others _____

ኢሳብ ሲከፈት ደንበኛ የገባው ስምምነቶች
Customer`s agreement in Operating the Account

- The information provided in this form and in any other document(s) provided to the Bank is true, accurate and complete.
-I/ we have agreed to be bound by any additional terms and conditions governing any facilities, products and/or services offered by the Bank and or National Bank of Ethiopia as may apply for and/or utilize from time to time.

የአመልካች ፊርማ/Applicant's Signature: _____

It is important that you complete this application form in full and sign as required.

Missing information may cause a dela



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Berhan Bank S.C.

- Others with respect of National Bank of Ethiopia recent Directives and Berhan Bank SC. procedures, rules and regulations that may, from time to time, are issued by the bank and National Bank of Ethiopia.
- Any misstatement (incorrect balance) under monthly bank statement shall be reported to the bank with in fifteen days of the next month.
- Documents like ID, contract agreement, etc. shall be presented to the bank upon renewal time.
- Crediting in retention account shall be earning from export of goods & service, foreign Remittance, foreign Credit card/ debit card/prepaid card/payments for goods and service they sale.
- Not allowed despositing local currency (ETB) to any Retention account
- Not allowed withdrawing foreign currency cash without getteing the bank's written authorizatio.
- The account holder/principal and/or the agent shall present by letter or electronic system for cancellation of the power of attorney to the bank before or at the time of the power of authorney cancelled by the pertinet authority.
- The bank may not accept the power of authory if the account holder/ principal signature under
- Power of authorny is differ with the account holder signature given to the bank to operate the account.
- The bank may request account holder(s) confirmation through letter or other electonic system in addtion to the legal power of authorney presented to the bank during the operating of the account or at any time.
- Payment instructions shall not be issued before providing sufficient fund in the account. In case of loss of cheque books, the customer has to notify the bank in writing immidiatlly, the customer must ascertain and verify the accuracy of the number of cheques at the counter.

8) ተጨማሪመግለጫ/Remarks: _____

ከዚህ በታች የተሰጠው የፊርማ ናሙና የእኔ መሆኑ ታውቆ ሂሳቡን በማንቀሳቀስ ረገድ ህጋዊ እንደሆነ አድርጎ እንዲቀበለኝ ለባንኩ ስልጣን መስጠቴን አረጋግጣለሁ፡፡

I authorize the bank to account the specimen signature appearing here below as valid and genuine to operate the stated Organization account.

ፊርማ/Signature 1) _____ 2) _____ 3) _____

በባንኩ የሚሞል/ For office use only

የሪቴንሽን ሂሳብ ቁጥር /Retention A/C No. _____

ሂሳቡን የክፈተው/ Account Opened by _____

ያጸደቀው ሀላፊ/Approved by _____

ያረጋገጠው/ Checked by (Internal Auditor) _____

It is important that you complete this application form in full and sign as required.

Missing information may cause a dela