



Berhan Bank

BERHAN BANK S.C.
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INVITATION FOR BIDS (IFB)

NATIONAL COMPETITIVE BIDDING (NCB)

PROCUREMENT OF CONSTRUCTION WORKS

BERHAN BANK TRANSITIONAL HEAD OFFICE BUILDING

Procurement Reference No.: BrB/OCB/Building/2026/27/19

1. **Berhan Bank S.C.** intends to outlay its own funds to payments under the contract for which this Invitation for Bids is issued.
2. **Berhan Bank S.C.** invites sealed bids from eligible and qualified Contractors for the execution of the **Construction Works for the Transitional Head Office Building Project (3B + SB + G + 16)** located in **Lideta Sub-City, Addis Ababa**.
3. Bidding will be conducted in accordance with **National Competitive Bidding (NCB)** procedures and is open to all eligible and qualified bidders holding a valid **GC-1 or BC-1 Contractor Category** license through an **Open Competitive Bidding** process.
4. The successful Bidder shall enter into **two separate Contracts** with the Bank in accordance with the provisions of the Bidding Documents, namely:
 - **Contract No. 1 - Phase II: Structural Works**
 - **Contract No. 2 - Phase III: Finishing, MEP, Façade and Associated Works**
5. Bidders shall submit **one Bid covering both Contracts**.
6. Interested eligible bidders may obtain the Bidding Documents from **Berhan Bank S.C.** at the address under **Item 14(a)** during working hours by completing a registration form and presenting the following valid documents:
 - **Contractor Registration Certificate** and/or **Business License**;
 - **Deposit Slip** evidencing payment of the non-refundable registration fee.
7. A Deposit Slip of Payment of a non-refundable registration fee of **ETB 5,000.00 (Birr Five Thousand)** from **Berhan Bank S.C, Air Port Branch** shall be presented at the registration desk. The deposit slip shall bear the name of the **Bidder** and a **NARRATIVE** reading **“Registration fee for THO Construction”**.
8. A complete set of bidding documents will be made available electronically via **CD and/or email** to all registered bidders Starting from **Tuesday, September 22/2026, at 14:00 hours, (2:00 PM)**,
9. Bid Security shall be valid for a period of **120 days** after the bid opening date and must be accompanied by a **Bid Security** of **ETB 15,000,000.00 (Birr Fifteen Million)** in the form of an **unconditional Bank Guarantee or Certified Payment Order (CPO)**.
10. A **mandatory site visit** shall be conducted by all bidders who purchase the Bidding Documents.
11. Bids shall be delivered to the address under **Item 14(b)** on or before **14:00 hours, (2:00 PM), 20 October 2026**. Late bids shall entail automatic rejection.
12. Bids shall be opened publicly in the presence of bidders or their representatives who chose to attend at the address under **Item 14 (c)** at **14:30 hours, (2:30 PM), 20 October 2026**.
13. **Berhan Bank S.C** reserves the right to accept or reject any bid and to reject all bids.
14. The addresses for the respective bid processing activities are as follows:
 - a) For Registration of Bidders: **WOMSADCO Bldg. 2nd Floor, SCCMD Office**
 - b) For Delivery of Bids: **TK Building No. 2, 9th Floor, Excellence Center**
 - c) For Opening of Bids: **TK Building No. 2, 9th Floor, Excellence Center**

Berhan Bank S.C.
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